

**Student:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Advisor:** \_\_\_\_\_ **Degree Sought:** \_\_\_\_\_

**Year of Enrollment:** \_\_\_\_\_ **Expected Date of Completion:** \_\_\_\_\_

**A. Admission Requirements:**

1. Was the student admitted with any conditions? Yes \_\_\_\_\_ No \_\_\_\_\_
2. If yes, what were the conditions (i.e., must receive a grade of "B" or better in first 3 core courses, etc.)? Have they been satisfied?  
 \_\_\_\_\_  
 \_\_\_\_\_

**B. Progress in completion of program requirements: (course work, seminars, teaching, etc.):**

1. Was coursework transferred from another institution? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, please add copy of Application for Graduate Credit Transfer form to student's file.
2. Has the student filed a Plan of Study? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If no, is the student on schedule to file the plan in the recommended time period?  
 \_\_\_\_\_  
 \_\_\_\_\_
3. Course work completed at West Virginia University:

| Core Course | Number | Title                                       | Credit Hours | Grade | Date of Course |
|-------------|--------|---|--------------|-------|----------------|
| BIOS        | 601    | Applied Biostatistics I                     | 4            |       |                |
| BIOS        | 603    | Applied Biostatistics II                    | 3            |       |                |
| PHAR        | 785    | Pharmacoepidemiology                        | 3            |       |                |
| PHAR        | 755    | Pharmacoeconomics                           | 3            |       |                |
| BMS         | 700    | Scientific Integrity                        | 2            |       |                |
| PHAR        | 793C   | SAS   | 2            |       |                |
| PHAR        | 777    | Health Outcomes Research Designs            | 2            |       |                |
| BIOS        | 603    | Applied Biostatistics II                    | 3            |       |                |
| PHAR        | 786    | Health Services Research Secondary Database | 3            |       |                |
| PHAR        | 756    | Health Survey Research Methods              | 3            |       |                |
| BMS         | 720    | Scientific Writing                          | 2            |       |                |
| PUBA        | 670    | Health Systems                              | 3            |       |                |
| PHAR        | 753    | Soc/Bhvrl Thry/Hlth Otcn Rsrch              | 3            |       |                |

|                           |               |                                     |                     |              |                       |
|---------------------------|---------------|-------------------------------------|---------------------|--------------|-----------------------|
| PHAR                      | 754           | Decision Analysis - Healthcare      | 3                   |              |                       |
| PHAR                      | 757           | Patient Reported Outcomes           | 3                   |              |                       |
| PHAR                      | 769           | Adv Health Service Research Methods | 3                   |              |                       |
| PHAR                      | 795           | Research - Independent              | 1-15                |              |                       |
| PHAR                      | 797           | Research                            | 1-6                 |              |                       |
| PHAR                      | 768           | Internship (HEOR/HSOR Internship)   | 1-6                 |              |                       |
| SBHS                      | 760           | Survey Research Methods             | 3                   |              |                       |
| HPML                      | 502           | Organization of US Health Systems   | 3                   |              |                       |
| PHAR                      | 758           | Ethics-Clinical Research            | 2                   |              |                       |
| PHAR                      | 791R          | Scientific Writing -HOR             | 3                   |              |                       |
| STAT                      | 521           | SAS                                 | 3                   |              |                       |
| <b>Elective Course</b>    | <b>Number</b> | <b>Title</b>                        | <b>Credit Hours</b> | <b>Grade</b> | <b>Date of Course</b> |
|                           |               |                                     |                     |              |                       |
|                           |               |                                     |                     |              |                       |
|                           |               |                                     |                     |              |                       |
|                           |               |                                     |                     |              |                       |
|                           |               |                                     |                     |              |                       |
|                           |               |                                     |                     |              |                       |
|                           |               |                                     |                     |              |                       |
|                           |               |                                     |                     |              |                       |
| <b>Recurring Course</b>   | <b>Number</b> | <b>Title</b>                        | <b>Credit Hours</b> | <b>Grade</b> | <b>Date of Course</b> |
| PHAR                      | 788           | Grad Sem – Health Outcomes Research | 1                   |              |                       |
| PHAR                      | 797           | Research                            |                     |              |                       |
| <b>TOTAL CREDIT HOURS</b> |               |                                     |                     |              |                       |

4. a. Any "C" or "D" in completed courses? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, how many and in which course(s) and is remediation needed?

\_\_\_\_\_

\_\_\_\_\_

b. Any incomplete ("I") in any courses? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, what is progress towards removing the incomplete?

\_\_\_\_\_

\_\_\_\_\_

5. Graduate Committee for Thesis or Dissertation:

a Has the student selected a Major Advisor/Chair? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Has the student selected a Graduate Committee? Yes: \_\_\_\_\_ No: \_\_\_\_\_

b \_\_\_\_\_  
 (add names and department/additional affiliations [university/industry] of committee members)  
 Name: \_\_\_\_\_ Department: \_\_\_\_\_  
 Name: \_\_\_\_\_ Department: \_\_\_\_\_  
 Name: \_\_\_\_\_ Department: \_\_\_\_\_  
 Name: \_\_\_\_\_ Department: \_\_\_\_\_

6. Seminar:

a. Provide details of HSOR seminars presented this past year:

Spring \_\_\_\_\_

Fall \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date of presentation: \_\_\_\_\_

Date of presentation: \_\_\_\_\_

7. Teaching Experience:

a. Has the student completed the HSOR summer Teaching Institute? Yes: \_\_\_\_\_ No: \_\_\_\_\_

b. Has the student taught three classes in the PharmD or PhD program? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If yes, give the dates and courses in which the requirements were met (*in the table below*).

If not, then indicate when they will be met (*delete table*)?

| Course Number (Grad/PharmD) | Hours taught | Date of presentation |
|-----------------------------|--------------|----------------------|
|                             |              |                      |
|                             |              |                      |
|                             |              |                      |

c. TA evaluations are attached for current year. Yes \_\_\_\_\_ No \_\_\_\_\_

8. Qualifying Exam:

Students are expected to complete this requirement after all core courses have been taken. Part I (written exam) should be taken by the end of the third year; Part II (oral exam) should be completed within 6 months of Part I.

a. Has the student taken the written qualifying exam (Part I)? Yes \_\_\_\_\_ No \_\_\_\_\_

b. Has the student taken the oral qualifying exam (Part II)? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, is the student on schedule to take the exam in the recommended time period? If no, why?

9. Research Proposal:

a. Has the student passed the research proposal defense? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, is the student on schedule to complete the proposal defense?

10 Registered for Dissertation Hours?

Yes \_\_\_\_\_ No \_\_\_\_\_

(At least one credit hour of Dissertation is required for Ph.D.)

If no, when do you expect to take these hours? \_\_\_\_\_

C. Progress in Research:

1. Has the student completed the minimum three publication requirement? (at least 2 first author, at least 1 primary and 1 secondary data) Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, list all the publications of the student (*please use APA or NLM format*).

- 1.
- 2.
- 3.

- 
2. List Abstracts, Presentations, and Publications (*add submitted manuscripts also*) this reporting period (*modify table accordingly, use APA or NLM format as above*):

|               |    |
|---------------|----|
| Abstracts     |    |
|               |    |
| Presentations | 1. |
|               | 2. |
|               | 3. |
| Publications  | 1. |
|               | 2. |
|               | 3. |

**D. Miscellaneous:**

1. Awards or honors received this reporting period:

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2. Involvement in PPS/School of Pharmacy/HSC events:

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3. Other comments and information:

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**SUMMARY OF PROGRESS RATE:    SATISFACTORY:    \_\_\_\_\_    UNSATISFACTORY:    \_\_\_\_\_**

**Student's Signature:** \_\_\_\_\_

(Note: Signature confirms discussion of performance evaluation, but does not necessarily indicate agreement)

**Mentor's Signature:** \_\_\_\_\_

**GRADUATE COMMITTEE:**

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**Committee Member**

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**Committee Member**

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**Committee Member**

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**Committee Member**

**Please attach a current CV.**

Please complete the form and meet with your mentor and committee to discuss your progress. The completed form, including signatures and attachments, should be emailed to Dr. Sabina Nduaguba (cc. Dr. Khalid Kamal and April Morris) by **December 31<sup>st</sup>** and **June 30<sup>th</sup>** of every year.