INTRODUCTION AND DEFINITIONS

The purpose of this policy is to define the responsibilities of both residents and preceptors when residents are serving in the role of preceptor.

POLICY

PGY1 Pharmacy Residents

PGY1 Pharmacy Residents (PGY1) (except for Community Pharmacy Residents) may not be preceptors or co-preceptors for pharmacy students on rotation. They may be assigned to assist students with selected individual projects under the direction and discretion of the WVU assigned preceptor.

PGY2 Pharmacy Residents and PGY1 Community Pharmacy Residents

A. PGY2 and PGY1 Community Pharmacy Residents may be co-preceptors for pharmacy students on rotation along with the assigned faculty member. They may not be the sole preceptor.

B. Eligible residents must complete a minimum 6 months of their residency prior to co-precepting pharmacy students.

C. For residents to serve as preceptors, the following procedures must be followed:

1. The WVU assigned preceptor must meet with the Resident prior to the start of the rotation to review the rotation syllabus and student expectations with the Resident.
2. The WVU assigned preceptor must attend a minimum of one resident/pharmacy student discussion session per week (in addition to the student evaluation session).

3. The WVU assigned preceptor must be present at both the 2 week and final week Student Assessment Form sessions.

4. The WVU assigned preceptor must co-sign the student evaluations along with the resident preceptor.

5. If the pharmacy student receives a competency or competency element score of < 3 at the 2 week evaluation, the preceptor must arrange to personally observe/evaluate the student’s activities related to that competency/competency element over the final 3 weeks of the rotation. If the student receives an average competency score of < 3 at the 2 week evaluation, the preceptor is responsible for ensuring that a written action-plan for the student is attached to the 2 week evaluation.

D. Resident preceptors will be added to the preceptor/site survey list and will be evaluated by the student in the same manner as the preceptor of record.

III. PROCEDURES

Policy is to be distributed as outlined above and sent to all rotation sites with a PharmD Resident Program.

IV. COMMENTS/EXCEPTIONS

There are no exceptions

V. REFERENCES

NOTES: Policy adopted July 26, 2004, revised April 2006 to change ABO wording to competency wording; revised May 2006 to change “faculty” to “WVU assigned preceptor” to add the designations PGY1 and PGY2, and to increase the months of experience for community practice residents from 3 to 6 months.